

POSITION DESCRIPTION

Traffic & Transport Engineer

POSITION DETAILS

Date of Position Description	November 2023
Position Title	Traffic & Transport Engineer
Position Grade	10
Directorate Business Unit	City Planning & Design Development & Traffic Services
Reports to	Traffic & Transport Manager
Physical Requirements Category	Category 1 – Desk role with Ergonomic Requirements

POSITION OVERVIEW

This position is responsible for the day-to-day management of the local traffic network, management of traffic projects and grant funding, assessment of development applications, the provision of technical advice and permits.

KEY RESPONSIBILITIES

- Deliver innovative and effective traffic outcomes that align with Council's strategic documents, legislation and wider community expectations.
- Provide reporting of traffic projects and technical advice, and contribute to strategic, complex, diverse, sensitive projects and multi-disciplinary teams.
- Represent the Council in a range of related forums including Traffic Committee.
- Prepare correspondence and reports (including Traffic Committee reports that go to Council) and peer review correspondence and exercise delegations.
- Process traffic and transport related service requests and approve permits.
- Identify and initiate traffic and transport related projects and work with other units of Council to deliver projects.
- Provide written and verbal information to internal and external stakeholders which provide detailed, legally robust, and accurate information.
- Represent the Council in a range of related forums, including Land and Environment Court, Planning panels and Traffic Committee.
- Integrate traffic and transport with planning, urban design, environmental, heritage, social and economic objectives.
- Interpret and disseminate information on traffic modelling and the technical and legal aspects of traffic matters to Council staff and members of the public.
- Prepare plans using AutoCAD and issue instructions for traffic signs and line marking.

Baseline

- Ensure that all practices are up to date with current and pertinent legislation, statutory regulations and better practice.

- Identify, promote, and lead continuous improvement and innovation in process, practices and staff capabilities, and optimisation of technology.
- Promote and maintain effective relationships with all internal and external stakeholders including community organisations, consultants, State and Federal authorities.
- Ensure to take reasonable care of the health and safety of yourself, employees, visitors, contractors and volunteers whilst at work, and cooperate with the organisation to comply with WHS legislative obligations.
- Promote the value of diversity and inclusion in all practices, engaging with and integrating the views of others.
- Contribute to customer service and organisational effectiveness, by acting ethically, honestly and with fairness.
- Promote positive team culture and engagement.
- Ensure probity and transparency is in line with industry best practice, Council processes and policies and legal obligations.
- Participate in cross functional teams of professionals to promote accountability and alignment towards achieving desired organisational outcomes.

KNOWLEDGE

Qualifications (Level)

- Tertiary qualification in traffic or civil engineering
- Class C Driver's License

Experience

- Demonstrated experience in delivering innovative and effective traffic and transport outcomes, with demonstrated success in working with or for the public sector.
- Demonstrated experience in contributing to teams and delivering services to a high standard to meet financial and other business performance criteria.
- Demonstrable understanding of the relevant legislative, technical, and regulatory requirements applicable to the designated area and the ability to practically apply this knowledge.

Skills

- Understanding of financial contributions.
- An understanding of other grant funding, rates and levies relevant to traffic project delivery, statutory and land use planning.
- Understanding of State Government traffic related legislation, policies and practices
- Ability to understand all components of project, program and portfolio management processes.
- Ability to communicate and influence others with an engaging approach and technique.
- Problem solving and decision-making ability, including confidence in working with others to resolve issues.